



**Magid Glove & Safety
Manufacturing Company LLC**

**www.magidglove.com
E-Commerce Solutions**

USER GUIDE

Safety. Savings. Simple.™

shop with ease • speedy navigation • in-depth information



Log on today to navigate your way to increased safety savings!

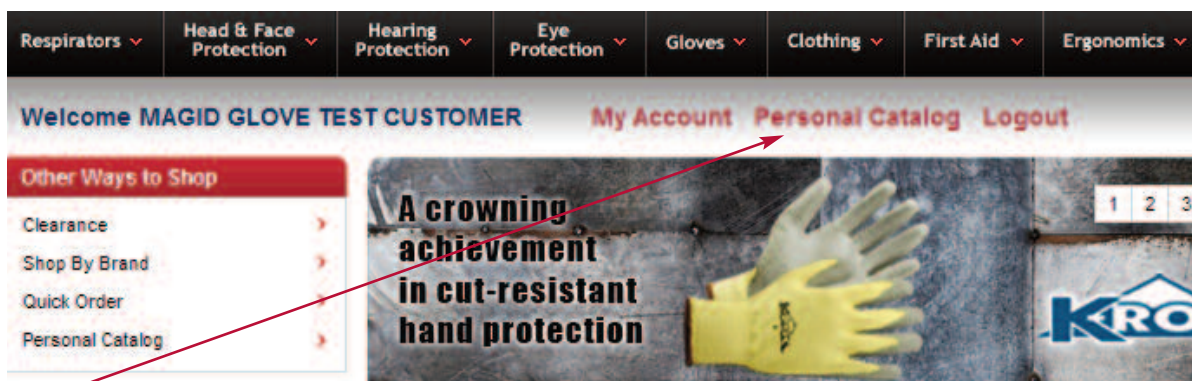


1. Login

Enter the username and password you have been provided in the fields at the top left of the website.

2. Logging In

After logging in you will need to enter your account information.



3. Approved items

You can find all of a locations approved items in the personal catalog. The personal catalog link is located near the top of the website near the middle of the page.

My Account Details

My Account My Orders Saved Orders Wish List **Personal Catalog**

Search Personal Catalog

Item Number or Item Name...

Category Stock Status Sort By

« prev next » | 1 2 3 4



Magid® MultiMaster® 1591P Heavy Duty Blue Nitrile Palm Coated Jersey Glove with Safety Cuff
Item #: 1591P Cust. #: 10003391
In Stock: **Yes**

\$22.80 / DZ

Standard weight; nitrile palm coating; safety cuff; smooth finish; sizes M-XL.
[View Product](#)

4. Personal Catalog

Once in the personal catalog you can search for items by name or item number. You can also sort items by category, stock status and item number.

« prev next » | 1 2 3 4



Magid® MultiMaster® 1591P Heavy Duty Blue Nitrile Palm Coated Jersey Glove with Safety Cuff
Item #: 1591P Cust. #: 10003391
In Stock: **Yes**

\$22.80 / DZ

Standard weight; nitrile palm coating; safety cuff; smooth finish; sizes M-XL.
[View Product](#)

5. Order item

You can order an item out of the personal catalog by entering the quantity you would like in the blank field to the right of the item and then clicking the Add to Cart button.

Magid® MultiMaster® 1591P Heavy Duty Blue Nitrile Palm Coated Jersey Glove with Safety Cuff



Brand: Magid®

Description: Standard weight; nitrile palm coating; safety cuff; smooth finish; sizes M-XL.

Item #: 1591P
Customer Item #: 10003391

Size

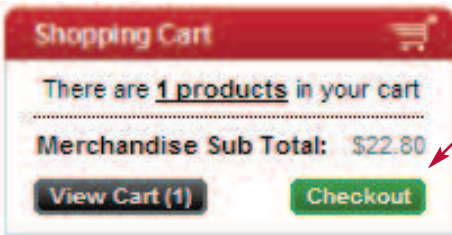
Qty	Price
<input type="text" value="1"/> DZ	\$22.80 /DZ

In Stock: **Yes**

360 View

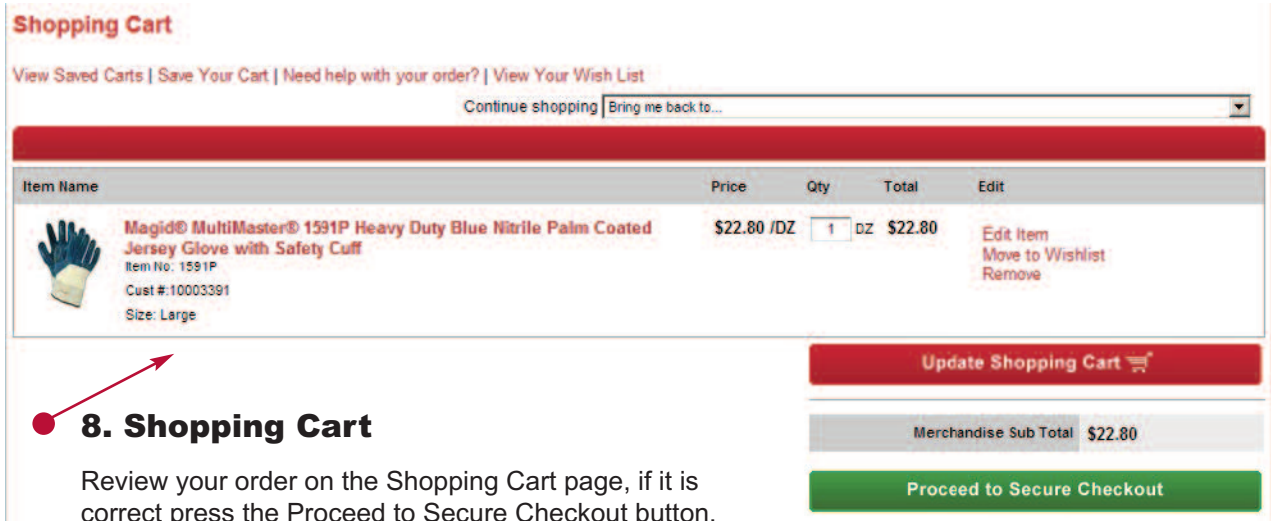
6. Product Variables

If you would like more information about an item you can click the item's picture or product title and that will take you to the product page. You can order off of an item's product page. Make sure you have the right size chosen, add the quantity you would like to order to the quantity field and then click Add to Cart.



7. Checkout

To complete and finalize your order, click the green checkout button.



8. Shopping Cart

Review your order on the Shopping Cart page, if it is correct press the Proceed to Secure Checkout button. If you make changes to the shopping cart be sure to click the Update Shopping Cart button.

Checkout - Billing Information

Step 1: Billing & Shipping Step 2: Payment Step 3: Receipt

Your personal information is safe with us. [Read our Privacy Policy.](#)

Customer Information

> Indicates required field

Your First Name

Your Last Name

Your Email

Your Phone #

Company

Country

Please enter your billing information as it would appear on your credit card statement. Accurate information will prevent delays in your order.

Address 1

Address 2

City

State

ZIP/Postal Code

Shipping Address

Select Address

Select a delivery address from your address book or enter a new delivery address below.

Attention First Name

Attention Last Name

Company

Country

Address 1

Address 2

City

State

ZIP/Postal Code

Phone:

9. Checkout Billing Information

The billing information page contains all of your Shipping and Billing information. This page will already be filled out. In some cases you may be able to choose from multiple shipping addresses, this is totally dependent on how many shipping addresses a location has approved.

Checkout - Payment Information

Step 1: Billing & Shipping

Step 2: Payment

Step 3: Receipt

Ship To: MAGID GLOVE TEST SHIP TO MAGID GLOVE TEST SHIP TO 2060 N BOXWOOD RD CHICAGO, IL 60639 United States	Shipping Method: Standard Status: Open Edit Shipping
---------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------

Item Name	Price	Qty	Total
 Magid® MultiMaster® 1591P Heavy Duty Blue Nitrile Palm Coated Jersey Glove with Safety Cuff Item No: 1591P Cust No: 10003391 Size: Large	\$22.80 /DZ	1 DZ	\$22.80

Total	\$22.80
Tax	\$0.00
Total	\$22.80

Address Summary

Mike Test
MAGID GLOVE TEST CUSTOMER
TEST
2060 N KOLMAR AVE
CHICAGO, IL 60639
United States
Phone


[Edit Billing](#)

Payment Information

> Indicates required field

Payment Type >

PO Number >



Please make sure you have fully reviewed your order. Clicking Place Order will finalize your transaction.

[Place Order](#)

10. Final Checkout Page

Review your order once more on the final checkout page, if everything is correct add a PO number or pay by credit card and click the Place Order button located in the bottom right of the page.

ST CUSTOMER [My Account](#) [Personal Catalog](#) [Logout](#)

home : [my account](#) : [my account details](#)

My Account Details

[My Account](#) [My Orders](#) [Saved Orders](#) [Wish List](#) [Personal Catalog](#)

11. Order Tracking

All orders that are associated to a location can be found by clicking the My Account link.

My Account Details

[My Account](#)
[My Orders](#)
[Saved Orders](#)
[Wish List](#)
[Personal Catalog](#)

*Waiting for Update

-- All Shipping Locations --

	Invoice# / PO#	Purchase Date	Shipper	Status	Total
Tracking	* / Netzy this is a test	01/08/2010	Standard	Open	\$2.52
Tracking	* / Test Please Delete	10/28/2009	Standard	Open	\$72.84
Tracking	* / 123	10/09/2009	Standard	Open	\$700.15
Tracking	* / TEST PO	09/25/2009		Open	*
Tracking	* / TEST	08/18/2009		Open	*
Tracking	* / GALINA_TEST	08/10/2009		Open	*
Tracking	* / GALINA TEST ORDER	08/07/2009		Open	*
Tracking	* / GALINATEST	08/06/2009		Open	*

12. My Orders Section

All of a locations orders from the past 6 months are located in the My Orders section. On this page you can see the orders invoice number, PO#, purchase date, shipper, order status and order total. To see more details of a particular order click the tracking button next to the order.

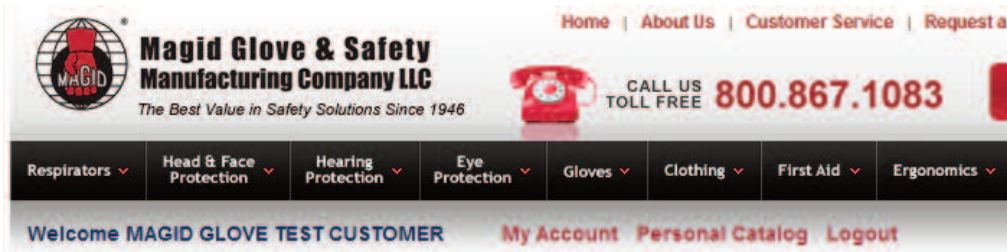
13. Order Detail

Below is what the order detail page looks like. The page contains the items ordered, item price, quantity ordered, quantity shipped and total spent on that item. Shipments can be tracked by clicking on the tracking number located in the tracking information section.

Order Details

[Go back to Order List](#)

Invoice #:	Waiting For Update				
Order Date:	Friday, October 09, 2009				
Order Status:	Open				
Ship To:					
	MAGID GLOVE TEST SHIP TO MAGID GLOVE TEST SHIP TO 2060 N BOXWOOD RD CHICAGO, IL 60639 United States				
	Shipping Method: Standard Status: Open				
Item Name	Item #	Price	Qty Ord	Qty Shp	Total
Magid® E2® IHP27 Reusable Corded Earplugs Style: Corded	IHP27C	\$60.00 /DP	1 DP	0	\$0.00
Magid® ROC™ JDW150 Grey Nylon Knit Gloves with Grey Standard-Grade Polyurethane Palm Coating Size: 10	11111	\$26.50 /DZ	24 DZ	0	\$0.00
Magid® Extra Long Fleece Lined Winter Liner	985FPE	\$4.15 /EA	1 EA	0	\$0.00
Total					\$700.15
Shipping					\$0.00
Tax					\$0.00
Total					\$700.15



14. To Add Sub-Users

To add sub-users click on the My Account link. Once logged in the link is located in the upper left of the website.

My Sub Accounts

To add a new sub-account, please enter email address below:

You currently do not have any sub-accounts on file with this account.

15. Adding Sub-User

When on the My Account page, scroll to the bottom of the page to the My Sub Accounts section. To add a sub-user to your account you need to enter the sub-users email address in the My Sub Accounts field and click the Add New Sub-Account button.

My Sub Accounts

To add a new sub-account, please enter email address below:

Username	Email Address	Pending Orders	Member Since?
mikestama8@gmail.com	mikestama8@gmail.com	0	1/11/2010 9:07:26 AM
nicolesylvester1@gmail.com	nicolesylvester1@gmail.com	0	1/11/2010 9:08:05 AM
lisa_bucki@hotmail.com	lisa_bucki@hotmail.com	0	1/11/2010 9:08:23 AM

16. Manage Sub-Users

Your sub-users can be found in the My Sub Accounts section. You can delete sub-users from your account by clicking on the trashcan that is to left of the sub-user.